

## Account Reconciliation Form



## Withdrawals & Checks Outstanding

Enter this total on line 4.

1. \$ \_\_\_\_\_ Enter your checking account balance shown on this statement.
2. \$ \_\_\_\_\_ Total of deposits not credited to this statement.
3. \$ \_\_\_\_\_ Add lines 1 and 2.
4. \$ \_\_\_\_\_ Total of withdrawals and checks you have issued that are not on this statement.
5. \$ \_\_\_\_\_ Subtract line 4 from line 3.
6. **Go to your check register:**

## Deposits Outstanding

Enter this total on line 2.